



How we can contact you

Your name:
Your phone:
Your email address:

Declaration

I declare that all of the information which I provide in this form is given in good faith and is accurate to the best of my knowledge. I also declare that the business for which I am submitting information is either mine or that I am fully authorized to act on the behalf of. I also agree to LocallyHere’s terms and conditions which can be found at locallyhere.com/about/terms.html

Signed..... *(please type your full name here)*

Date..... *(please enter today's date here)*

Other items required

Please be sure to email us the following information when submitting this form.

- High quality image of your company logo
- Multiple photos of your company, products, services etc

Payment

Please note that we will need to receive payment from you before we can build your LocallyHere website. If you have not already done so you can pay by clicking on the ‘Buy Now’ button at www.locallyhere.com/signup/registration.html

LocallyHere Website Registration

Section 1: Company Contact Details

Company name

.....

Company type

*(In just **one phrase** please explain what your business is e.g. plumber, Italian restaurant. Note: there is a space later for a detailed description)*

.....

Company address

(Note: these are the details which will appear on the website so please be careful to give your business details and not your home details, unless they are the same)

Building / house number.....

Street / road.....

Town

City / county

Postcode

Company contact details

Phone.....
Fax.....
Email address.....

Section 2: Company Overview

About your company #1: What does your company do?

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About your company #2: Who are you and how long have you been going?

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About your company #3: What are your main products and/or services?

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Discount or special offer

(LocallyHere clients find that running a special offer or discount on their LocallyHere website drives increased business. We recommend you run 1 or more offers on your LocallyHere website. (e.g. 5% or 10% off) or a 'get one free'. If you are unsure of what to put and would like some examples of best practices just put 'tell me more' in this section. If you don't want to run a special offer just put 'no offer please')

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Other information: is there anything we missed?

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IMPORTANT NOTE: IF YOU ARE ONLY PURCHASING A 2 PAGE LOCALLYHERE WEBSITE (I.E. YOU HAVE ONLY SELECTED TO HAVE AN 'OVERVIEW' PAGE AND A 'CONTACTS & LOCATION' PAGE THEN DO NOT FILL IN THE REMAINING SECTIONS OF THIS FORM

Section 4: Products and services

Product and services overview

(A quick overview and introduction to your products and services)

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Product number one

*(Please use this space to give details of the first of your key types of product or service. **Please provide us with pictures of each main product or service if you can**)*

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Product number two

*(Please use this space to give details of the first of your key types of product or service. **Please provide us with pictures of each main product or service if you can**)*

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Product number three

*(Please use this space to give details of the first of your key types of product or service. **Please provide us with pictures of each main product or service if you can**)*

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Section 5: More / other / menu

